

GLASS CLAIM

Broker/Agent _____ Policy number _____ VAT reg. number _____

Insured	Name and occupation	_____	
	Address and daytime phone number	_____	
Occurrence	Date and time of loss/damage	_____	
	When was the loss/damage discovered	_____	
Premises	Address of premises where breakage occurred	_____	
	Were premises occupied	YES	NO
	If YES, by whom	_____	
Occurrence	Purpose for which occupied	_____	
	Cause of breakage	_____	
	Name and address of person responsible for breakage	_____	
	Name and address of witness	_____	
Vehicle	Vehicle make and registration number	_____	
	Model and year	_____	
	Windscreen tinted or clear and shatterproof or armour plate	_____	
	Driver's name and licence number	_____	
	Place and date of issue	_____	
Details of broken glass	Full description of broken glass	_____	
	Size and thickness in millimetres	_____	
	Cracked or shattered	Cracked	Shattered
	Any signwriting on broken glass	YES	NO
Value	Total value of all insured glass	R	_____
	When last valued	_____	
Other insurance	Is there any other insurance covering the broken glass	YES	NO
	If so, please give the name of the insurer	_____	
Declaration	I/We warrant that the answers given are true and correct. All details provided on this form are done so honestly and in good faith. This means that The Hollard Insurance Company Ltd has been made aware of all important information and that any incorrect information may mean that the claim may be rejected and the policy cancelled.		

Insured's signature _____ Capacity _____ Date _____